

Issuance of Course Outlines for Overseas University Applications

Support Admin - 2025-05-18 - [Verification](#)

Issuance of Course Outlines for Overseas University Applications

The Sri Lanka Institute of Information Technology (SLIIT) facilitates the issuance of module/course outlines to support requests from overseas universities and higher education institutions. These documents are provided to assist in evaluating applicants seeking admission to continue their higher studies abroad.

Please note that SLIIT issues the official syllabus directly to the requested university.

To Request a Course Outline:

- For Current Students: Submit your request via a Support Desck ticket only. (<https://support.sliit.lk/>>> Request/Inquiry type = Official Documents >> Course Outline)
- For Graduated (Pass-out) Students: Send your request to studentservices@sliit.lk

Application Procedure

To request a course outline, students must:

1. Complete the attached formal request form (Can be downloaded from <https://support.sliit.lk/downloads/files/request-form-course-outline>)
2. Attach the following documents:
 - Scanned copy of the transcript
 - Scanned copy of the certificate
 - Proof of payment (bank transfer slip) click the link to view <https://support.sliit.lk/downloads/files/new-bank-fund-transer-details-sliit>

Service Details and Fees

- Digital Copy (Normal Service): Rs. 9,500/-
- Processing Time: Within 7-10 working days

Bank fund transfer details linked to this article.

Delivery and Notification

Once the complete request, including the form, supporting documents and payment slip is received, the course outline will be sent directly to the relevant overseas university within 7 to 10 working days.

An e-mail confirmation will be sent once the document has been dispatched. For updates, you may contact:

- Mr. Kenneth Flemming – kenneth.f@sliit.lk
- Ms. Yasodha Rathnayake – yasodha.r@sliit.lk (International Programmes Unit)

For further assistance, please reach out to the International Programmes Unit at SLIIT.

Additional information

<https://support.sliit.lk/kb/articles/franchised-programs-documents-verification>

<https://support.sliit.lk/kb/articles/local-verification-process-for-course-outlines-academic-transcript-or-certificate>

Last update by LP/AA

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