



SRI LANKA INSTITUTE OF INFORMATION TECHNOLOGY

Application to transfer from one study program to another.

(A student who is desirous of securing a transfer from one course to another should perfect and submit this application to the Manager Academic Affairs, at the time during which registration applications for the first semester of a new academic Year are being entertained)

- 1. Name: - .....
2. Registration No: - .....
3. Year of study: - .....
4. Course Registered for: - .....
5. G.C.E (A/L) Results: - ..... Year: - .....
6. Results of SLIIT Examinations: - Indicate as "Pass", "referred" or "Fail", as applicable.

Table with 3 columns: Examination, Subjects Followed/ Results, Subjects/ Results. Rows include First Year Examination, Second Year Examination, and Third Year Examination, each with 10 numbered subject slots.

7. Course to which the transfer is being sought: - .....

I certify that the above particular provided by my self is true and correct.

I certify that I have not been subjected to any disciplinary action during my studentship.

Signature .....

Date .....

2. Comments of the checking Officer- To Manager/Academic Affairs

Particulars given by the applicant is accurate/ Should be corrected to read as shown in red.

Signature: ..... Date: .....

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3. Head, Department of ----- please forward your comments through the stated channels Manager/Academic Affairs

Signature: ..... Date: .....

4. Comments of the Head of the Department, to which the applicant is affiliated. - To Head of the Department to which the transfer is being sought

Signature ..... Date .....

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5. Comments of the Head of the Department to which the transfer is sought-To Dean Academic Affairs

(Conditions/ Requirements will have to be mentioned)

Signature ..... Date .....

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6. Comments of the Dean, Academic Affairs to Manager, Academic Affairs

Signature ..... Date .....

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7. Decision of Manager Academic Affairs to Officer handling the PF

Please effect the transfer / Please seek a ruling from the Academic Committee

Signature ..... Date .....